

**REQUEST FOR PROPOSALS
ISSUED BY THE
LITTLE CALUMET RIVER BASIN DEVELOPMENT COMMISSION**

GENERAL INTRODUCTION

The Little Calumet River Basin Development Commission (LCRBDC) is currently requesting proposals from engineering firms for the purpose of putting together a comprehensive watershed management Plan. The Watershed consists of 15 communities as well as a strategic partner the Lake County Drainage Board/Lake County Surveyor's office.

The Little Calumet River Project area encompasses about eleven (11) miles of the Little Calumet River in Lake County and includes both earthen levees and concrete floodwalls along the river banks, taking in the area of the Illinois/Indiana state line eastward to approximately I-65 in Gary, Indiana. In a Local Cooperation Agreement (LCA), the LCRBDC is designated as the Local Sponsor to the federal government, the U. S. Army Corps of Engineers, and therefore accepts responsibility for the operation and maintenance of the flood control/recreation project features to Federal standards. Failure to adequately maintain and operate the flood control/recreation features would result in local default of obligations contained in the LCA. This could lead to legal actions; loss of project certification and return of the area to the floodplain designation; and risk to the adjacent communities to failure of the flood control feature to function under flooding conditions. To aid in the identification of areas that would require maintenance, a complete updated comprehensive plan of the watershed needs to be developed.

GOAL OF THE REQUEST FOR PROPOSALS (RFP)

As the ultimate goal of the LCRBDC, it is the intent to select a consulting firm (or team of firms) to provide a floodplain watershed plan for the Lake County portion of the Little Calumet River watershed. We would expect the selected firm(s) to interview the key personnel associated with drainage and flood control in each of the communities that are within the Little Calumet Watershed as well as our partners at Lake County Highway, Lake County Drainage Board and Indiana Department of Transportation (INDOT). Further, we would expect the selected firm(s) to utilize recent watershed models and existing Watershed studies to formulate a priority list of projects that will include the estimated cost of each for each community.

REQUIRED PROPOSAL CONTENT

Key Personnel – Identify Project Team organization chart, team capabilities, roles, and provide assurance of team's ability to deliver quality of work products required. Identify key personnel who are likely to be assigned as part of the team. Describe how these individuals have worked on similar projects.

Project Approach and Schedule – Include a statement acknowledging the general scope services and setting forth the approach the firm will use to address the Scope including proposed deliverables and an assessment and responsibility for the risks involved with undertaking the Project. Discuss lines of communication necessary to maintain the project schedule. The LCRBDC

anticipates that the Watershed Study will be complete within 6 months from the date of when the contract is signed.

Fee - The Firm(s) proposal must include a Not to Exceed dollar amount to accomplish the goal of this proposal within the timeline provided.

SELECTION PROCESS AND EVALUATION CRITERIA

The LCRBDC will evaluate and rank those firms submitting their qualifications. Selection criteria will be based upon experience in providing project management services on programs of similar nature and size; technical training, education, and experience of proposed personnel assigned to this project; ability to manage a major public sector project as evidenced by past performance on similar projects; management capabilities; commitment by senior management to this project; staffing availability; innovation and creativity.

Depending on the number of proposals, a short list of top-rated proposers may be invited to make a presentation and interview with the LCRBDC. Contract negotiations with the top rated firm will commence immediately following selection with a goal of awarding a contract as soon as possible.

SUBMISSION REQUIREMENTS - Respondents shall deliver one (1) electronic version to the Executive Director by 12:00 p.m. Tuesday, March 4, 2025. Submittals can be delivered to the office of the:

Little Calumet River Basin Development Commission
9410 Calumet Avenue Suite 404
Munster, Indiana 46321

Any questions shall be directed to the Executive Director, Daniel C. Repay. Office phone number 219-595-0599; cell phone number 712-3188; email: drepay@littlcalumetriverbasin.org.